



A CHARACTER COUNTS! CITY

2002 Gaithersburg December Holiday Giving Program **Individuals, Agencies, Congregations, Businesses, and Groups**

Would you like to be a part of the annual Gaithersburg Holiday Giving Program this December? There are a variety of ways your group can assist in this special effort. The December Holiday Giving Program supplies a holiday food basket and certificates and toys to hundreds of families in need within various Gaithersburg zip code areas. More than 800 referrals for families in need from Gaithersburg schools and agencies are anticipated.

This program coordinates with the Montgomery Co. Volunteer Center and the Salvation Army to minimize duplication and ensure a quality program. It is a collaborative effort. The Gaithersburg December Holiday Giving Program is coordinated by the Muslim Inter-Community Network and presently consists of representatives from Derwood Bible Church, Good Shepherd Lutheran Church, Church of the Redeemer, City of Gaithersburg and St. Rose of Lima Church. **Other partners are welcome and needed!** Call 301-258-6398 if you would like to join.

If you are interested in any of the opportunities listed below, please fill out the sheet on the back and return to Gaithersburg December Holiday Giving c/o 31 S. Summit Ave., Gaithersburg, Md. 20877 attn: Human Services or call Maureen at 301-258-6398.

Donor Opportunities and Guidelines

DONATE food certificates, please donate Giant/Safeway/Weis/Food Lion ***certificates*** in \$5 and \$10 denominations. In addition, monetary donations will be accepted and will be used to purchase certificates. These certificates will be given to each family along with a bag of groceries.

SPONSOR FAMILIES for December, you will need to take a block of 5 or more families. You will be responsible for arranging to get food/food certificates and toys to the families. You can request that they pick up the items at your agency, or you can have your agency deliver to the families. If your agency takes a block of families, you can decide to give either food or food certificates. We can give you a 'suggested foods' list that many groups have used regarding types and amount of items to include in the baskets and a guideline sheet on the dos and don'ts of home delivery. Specific age information on the family and further suggestions and guidelines will be supplied.

SPONSOR a toy drive or donate toys, gifts for children ages 1-17 are needed. Certificates to area movie theatres and stores, for children over 13 are especially needed.

VOLUNTEER as an individual or group (students are welcome), the following are needed,

- Volunteers for distribution day to set up and distribute at one central site (December 18 and 19, 2002)
 - Volunteers for data review and organization
 - Toy collection drives

DONATE food, the following food items are being requested,

- Cans of cranberry sauce, fruits, and vegetables
 - Boxes of stuffing mix/bags of rice
 - Cans of gravy
 - Boxes of macaroni and cheese
 - Cans of juice

2002 GAITHERSBURG DECEMBER HOLIDAY GIVING PROGRAM

(Please mail to City of Gaithersburg Human Services, TFP, 31 S. Summit Ave., Gaithersburg, MD 20877)

Tax receipts will be provided.

For December - **Individual Certificate Donation**

Yes, I will help during the December holiday. I am an individual and enclosed please find food certificates in \$5 or \$10 sizes in an amount totaling \$_____

My name _____

Address _____

Street

City

zip

Phone # _____

For December – **Group Certificate Donation**

Yes, we will help during the December holiday. I represent a group and enclosed please find food certificates in \$5 or \$10 sizes in an amount totaling \$_____

Contact name _____

Group name _____

Address _____

Phone # _____

For December – **Group “Sponsorship” (minimum of 5 families)**

Yes, we will help during the December holiday. I represent a group and we would like to be assigned _____ families to sponsor for the December Holiday Giving Program.

Contact name _____

Group name _____

Address _____

Phone # _____

Enclosed is my/our monetary donation to the December Holiday Giving Program. Please send my tax receipt to: _____

_____ Amount \$_____

_____ **Thank you for your generosity and compassion.**

Other Opportunities for December Holiday Giving

JOIN the CITY OF GAITHERSBURG SECRET SANTA PROGRAM - sponsor a child or make a monetary donation, contact Sarah at 301-258-6350

DONATE canned food, new toys/clothes, or make a donation to the **SALVATION ARMY HOLIDAY PROGRAM**, contact Judy at 301-515-5354 prior to 12/15/02.